

MINUTES

WOLF CREEK WATER AND SEWER IMPROVEMENT DISTRICT December 8, 2022

In accordance with the requirements of Utah Code Annotated Section 52-4-7(1)(d), the District records in the minutes the names of all citizens who appear and speak at an open Board of Trustees Meeting and the substance "in brief" of their comments. Such statements may include opinion or purported facts. The District does not verify the accuracy or truth of any statement but includes it as part of the record pursuant to State Law.

A regular meeting and a Public Hearing of the Board of Trustees of Wolf Creek Water and Sewer Improvement District (WCWSID) was held Thursday, December 8, 2022, at 5:00 p.m. & 6:00 p.m. in the business office located at 2580 N. Highway 162, Suite A, and via web conference on Zoom

Board Members Present: Miranda Menzies, Don Stefanik, Jon Bingham, Pam Young, Bud Huchel

Board Members Absent:

Others Present: Rob Thomas, General Manager, Annette Ames, Controller/Recorder, Members of the Dave Whitaker-Blue Rock Builders, Ron Gleason, Scott Hurd (in Person) & Rachelle Hurd, Robert Sciammarella (in Person)

The regular meeting was called to order at 5:00 p.m. by Miranda Menzies

NEW BUSINESS

1. Miranda Menzies reported that the District is going to receive the \$2.6 Million Grant from Weber County, the terms for Grant have been agreed to and the County Commissioners will accept the agreement at their next meeting. Jon Bingham made a motion to accept the Grant Money from Weber County, Bud Huchel duly seconded the motion, and it was unanimously approved.
2. Resolution 22-8 accepting the ARPA Grant Funding was presented. A roll call vote was taken, and all votes were in favor.

Miranda Menzies Aye
Jon Bingham Aye
Don Stefanik Aye
Henry Huchel Aye
Pam Young Aye

3. Pam Young reported that she has received word from the Governor's Office that the District is the recipient of the Governor's Office of Economic Opportunity Matching Grant in the amount of \$0.75m. The Governor's Office will be in touch before the end of the year about the terms of the Grant. She will keep the Board aware of the situation and progress.

4. Miranda Menzies reported that the District has the opportunity to purchase a 2019 Dodge Ram 1500 used truck because we will be hiring a new employee. Board member Jon Bingham is going to purchase a new vehicle and has offered his old truck to the District at the trade-in value. Mrs. Menzies stated that after market research on the vehicle was conducted, it was a fair price, is in good condition, and has very low mileage. Jon Bingham recused himself from the motion. Bud Huchel made a motion to purchase a 2019 Dodge Ram 1500, Pam Young duly seconded the motion, and it was unanimously approved.
5. Rob Thomas reported that he is getting some engineering plans for the building of the pump house. Miranda Menzies also requested that our District send a letter of support to the State Engineer for the Change Application for Eden Water Works. Bud Huchel made a motion to send a letter of support to the State Engineer for Eden Water Works, Pam Young duly seconded the motion, and it was unanimously approved.
6. Miranda Menzies reported that there was a meeting with AECOM engineers to help with the information needed for an RFP for the Reuse Pond & Pipeline. Mrs. Menzies reported that an RFP for the Reuse Pond & Pipeline needs to be placed in the Standard Examiner Newspaper on December 10th and again on December 17th. Bud Huchel made a motion to put an RFP for the Reuse Pond & Pipeline in the Standard-Examiner Newspaper, Jon Bingham duly seconded the motion, and it was unanimously approved.
7. The 2023 Meeting Schedule was presented to the Board, all meetings will remain on the second Thursday of each month, with the exception of February. It will be moved to the third Thursday. Pam Young made a motion to accept the 2023 Meeting Schedule, Bud Huchel duly seconded the motion, and it was unanimously approved.
8. Dave Whitaker from Blue Rock Builders and an owner of several lots in the Villages Subdivision, asked if there was a possibility to be exempted from paying Secondary Water Impact Fees in the Villages area. The lots in the subdivision are very small and they are planning to xeriscape the lots. After some discussion, Don Stefanik made a motion to postpone this item to another time, after some additional research has been completed. Pam Young duly seconded the motion, Bud Huchel and Jon Bingham were not in favor of postponing. This item will be postponed until January 12, 2023.
9. The minutes from the November 14, 2022, work session, the November 17, 2022, regular meeting, and the November 20, 2022, special meeting were presented. Pam Young made a motion to approve the minutes from November 2022, Bud Huchel duly seconded the motion, and they were unanimously approved.
10. The November 2022 Financial Report, A/P & A/R, and aging had been sent to the Board previously for review. Pam Young made a motion to approve the November 2022

Financial Report, A/P & A/R, and aging, Bud Huchel duly seconded the motion, and it was unanimously approved.

11. Miranda Menzies accepted a motion to enter into a Closed Session. Bud Huchel made the motion to go into a Closed Session to discuss the purchase or Ownership of Water Rights, Land or Other Real Property, Personnel Matters, or Imminent Legal Action at 5:36 p.m. Jon Bingham duly seconded the motion, and it was unanimously approved. Jon Bingham made a motion to reopen the regular meeting and Don Stefanik duly seconded the motion, and it was unanimously approved. The regular meeting reconvened at 5:40 p.m. Don Stefanik made a motion to accept the items discussed in the closed session, Miranda Menzies duly seconded the motion, and it was unanimously approved.

12. Rob Thomas reported on a culinary water leak this week on Wolf Creek Dr. It was in the pump line, and no homes or businesses were out of service.

Mr. Thomas also suggested a change in the blower set-up at the Sewer Plant. He is going to slow the blowers and see if that will use less electricity at the plant.

The regular meeting was temporarily closed in order to begin the Public Hearing on the 2023 Budget and price changes at 6:00 p.m. Jon Bingham made a motion to temporarily closed the regular meeting and move into the Public Hearing, Pam Young duly seconded the motion, and it was unanimously approved.

The Public Hearing began at 6:02 p.m.

Board Members Present: Miranda Menzies, Don Stefanik, Jon Bingham, Pam Young, Bud Huchel

Others Present: Rob Thomas, General Manager, Annette Ames, Controller/Recorder, Ron Gleason, Eric Householder, Shane Dunleavy from Lewis Homes

13. Miranda Menzies opened the meeting and welcomed the visitors to the Annual Public Hearing.

14. Miranda Menzies reported on what happened in 2022 and on the current situation of the District. Mrs. Menzies gave justification for why the District will be increasing the Culinary base rate by \$10.00 and the Irrigation base rate by \$5.00.

15. Annette Ames reported on the 2023 Budget, pointing out that the District is planning to hire another employee.

Jon Bingham made a motion to close the Public Hearing at 6:35 p.m. and the regular meeting was reconvened.

16. Resolution 22-9 accepting the 2023 Budget and rate increases was presented. A roll call vote was taken, and all votes were in favor.

Miranda Menzies Aye
Jon Bingham Aye

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Don Stefanik Aye
Henry Huchel Aye
Pam Young Aye

There being no further business Pam Young made a motion to adjourn, Don Stefanik duly seconded the motion, and it was unanimously approved. The meeting adjourned at 6:36 p.m.

The next meeting will be a regular meeting and is scheduled for Thursday, January 12, 2023, at 8:00 a.m. by web-conference on Zoom or in person at the business office located at 2580 N. Highway 162, Suite A, Eden, Utah.

Secretary of the Meeting