

MINUTES

**WOLF CREEK WATER AND SEWER IMPROVEMENT DISTRICT
March 14, 2024**

In accordance with the requirements of Utah Code Annotated Section 52-4-7(1)(d), the District records in the minutes the names of all citizens who appear and speak at an open Board of Trustees Meeting and the substance "in brief" of their comments. Such statements may include opinions or purported facts. The District does not verify the accuracy or truth of any statement but includes it as part of the record pursuant to State Law.
This meeting is recorded. The recording of this meeting can be found on the Public Notice Website at utah.gov/pmn. Within three working days after the meeting date.

A regular meeting of the Board of Trustees of Wolf Creek Water and Sewer Improvement District (WCWSID) was held **Thursday, March 14, 2024** at 8:00 a.m. in the business office located at 2580 N. Highway 162, Suite A, and via web conference on Zoom.

Board Members Present: Miranda Menzies, Don Stefanik, Jon Bingham, Pam Young, Henry Huchel

Board Members Absent:

Others Present: Rob Thomas, General Manager, Annette Ames, Controller/Recorder, ShyAnna Chambers, Office Assistant, Eric Householder, Shane Dunleavy, Jeff Reese & John Lewis– Lewis Homes 3718 N Wolf Creek Dr. Eden, Bob Beherant & Robert Bingham – Powder Mountain Water & Sewer Imp Dist 298 24th street, Ste 150. Ogden, Bruce Baird – 2150 S 1300 E suit 500 SLC, Russ Watts – Watts Enterprises 5200 S Highland Dr., Ste102. Eden, Sarah ____ - unresponsive for name request.

The regular meeting was called to order at 8:00 a.m. by Miranda Menzies

1. The minutes from the February 8, 2024, Regular Meeting. Jon Bingham made a motion to approve the February 8, 2024, Regular Meeting, Henry Huchel duly seconded the motion, and the roll call vote was as follows:

Miranda Menzies Aye
Jon Bingham Aye
Don Stefanik Aye
Henry Huchel Aye
Pam Young Aye

2. Miranda Menzies informs the board about receiving the ESSA Annexation Petition and meets with the county officials. Jon Bingham asks if the legal counsel has looked over the current Annexation Petition and given their approval. Mrs. Menzies replies that they have. Mr. Bingham asks about the island that was created and how it would affect the annexation. Mrs. Menzies replied that legal counsel had expressed concern but that it did not affect the validity of the annexation. Bruce Baird explained that you can shrink an annexation but if you increase the annexed area, you must start the process over and islands are fine. Mr. Baird referenced a code that may imply that a public hearing is not necessary. Mrs. Menzies stated that the district's legal counsel recommended that we should host a public hearing. The Board scheduled a public hearing for Thursday, April 4, 2024, at 6:00 PM at the Eden Bowery.

Jon Bingham made the motion to accept the annexation petition and set the public hearing with the information required. Henry Huchel duly seconded the motion, and the roll call vote was as follows:

Miranda Menzies Aye
Jon Bingham Aye
Don Stefanik Aye
Henry Huchel Aye
Pam Young Aye

3. Annette Ames asks the board about the Consumer Confidence Report (CCR) sent via email for review. It is printed on the April conservation letter. The Division of Drinking Water wants a copy of the conservation letter along with CCR and certification. Pam Young made the motion to send the Division of Drinking Water a copy of the Consumer Confidence Report and the Conservation Letter. Jon Bingham duly seconded the motion, and the roll call vote was as follows:

Miranda Menzies Aye
Jon Bingham Aye
Don Stefanik Aye
Henry Huchel Aye
Pam Young Aye

4. Rob Thomas updated the board on the reuse pipeline. The lower pipeline is at a standstill. The district held a pre-construction meeting and sight visit from the lift station to the pond location with contractors for bidding.
5. Miranda Menzies updates the board on the reuse pond. The Army Core of Engineers wanted to add some areas to the probable wetlands category. The district and our engineers will be meeting again with the core of engineers to go over this. The district is also waiting to hear back from dam safety on the pond.
6. Miranda Menzies informs the board of a meeting with the county regarding the East Well. Rob Thomas updated that he received the paperwork from Metro Title, and it seems everything is in place to move forward to finalize. The district discussed what bidding would look like for connecting the East Well to the district's system.
7. Rob Thomas discussed the need to purchase new meter reading equipment. The district has received a bid for the needed software update. Jon Bingham made a motion to purchase the updated equipment, Henry Huchel duly seconded the motion, and the roll call vote was as follows:

Miranda Menzies Aye
Jon Bingham Aye
Don Stefanik Aye
Henry Huchel Aye
Pam Young Aye

8. The February 2024 Financial Report, A/P & A/R, and aging had been sent to the Board previously for review. Jon Bingham made a motion to approve the February 2024 Financial Report, A/P & A/R, and aging, and Henry Huchel duly seconded the motion, the roll call vote was as follows:

Miranda Menzies Aye
Jon Bingham Aye
Don Stefanik Aye
Henry Huchel Aye
Pam Young Aye

9. Miranda Menzies asked about reusing the Eden Hills tank that is being replaced with a PRV. Rob Thomas stated that it could be reused for something else. Mr. Thomas then updated the board on the progress of the PRV and that it would have to go out to bid once the design was completed.
10. Miranda Menzies informed the board of the Wolf Creek Irrigation Companies annual meeting being held on March 26, 2024, at the Eden Bowery.
11. Annette Ames informed the board that the changes to the Service Agreement as discussed at a previous meeting had been made. Additional changes were suggested.
12. Annette Ames let the board know that QuickBooks is pushing everyone to get set up on their online system and it may cost the district more.
13. Annette Ames presents the new legislation that passed and how it will affect the district.
14. Miranda Menzies accepted a motion to enter into a Closed Session. Don Stefanik made the motion to go into a Closed Session to discuss the purchase or Ownership of Water Rights, Land or Other Real Property, Personnel Matters, Imminent Legal Action, or Loan Applications at 9:45 a.m. Jon Bingham duly seconded the motion, and it was unanimously approved. Don Stefanik made a motion to reopen the regular meeting and Pam Young duly seconded the motion, and it was unanimously approved. The regular meeting reconvened at 11:32 a.m. Jon Bingham made a motion to accept the items discussed in the Closed Session. Henry Huchel duly seconded the motion, the roll call vote was as follows:

Miranda Menzies	Aye
Jon Bingham	Aye
Don Stefanik	Aye
Henry Huchel	Aye
Pam Young	Aye

There being no further business Henry Huchel made a motion to adjourn, Pam Young duly seconded the motion, and it was unanimously approved. The meeting was adjourned at 11:33 a.m.

The next meeting will be a regular meeting and is scheduled for Thursday, April 11, 2024, at 8:00 a.m. by web conference on Zoom or in person at the business office located at 2580 N. Highway 162, Suite A, Eden, Utah.

Annette Ames
Secretary of the Meeting